



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT
9429 CERRA VISTA STREET
APPLE VALLEY, CA 92308

REGULAR MEETING-WEDNESDAY, NOVEMBER 20, 2024 - 6:00 P.M.

BOARD OF DIRECTORS: P. Duwel, W. Woody, M. Kaminsky, R. Roberson, B. Lincoln

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call.
- C. Public Comment. Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report
1. November 2024.
2. October 2024 Efficiency Report.
3. Lead Service Line Inventory: LTRI Update (Verbal).
4. Project Updates: Well# 4, SCADA, Street Valve at Rancho, East Mesa Tank Drain Valve (Verbal).
5. Director Request Bookkeeping Options Update.
- E. Grant Funding Update & Progress/Discussion/Action Items:
1. Meeting w/ AVFCWD BOD
2. Meeting Update - Conference Call Update: 11/7/24 Conference Call (Verbal).
3. Meeting Update - BOD Officer Meeting w/ NV5: 11/13/24 In-Person Meeting.
4. Resolution 005-2024: DRAFT Resolution for Grant Termination - Postpone to Dec 2024 BOD Meeting.
- F. Discussion/Information:
1. October 2024 Delinquency- 64 Late Fees Applied; 28 Door Tags Hung, 17 SB 998 Packets Hung and No Service(s) Turned Off (Verbal).
2. ProfULoss - October 2024.
3. Revenue Report - October 2024.
4. Account Aging Report- Receivables as of 11/20/24 (Account Holder Names Removed).
5. Water Production Snapshot- Total Production as of 10/31/24.
6. Water Sales Snapshot - Total Water Sales as of 10/31/24.
7. AVHCWD Finance Committee Workshop: 11/13/24 Meeting Update (Verbal).
8. Late Fee Consideration - 10% of Total Balance vs. \$20 Blanket Fee; Interest of 1-3% >60 Day Accounts - Feedback from Legal.
9. New Service Line Connections - DRAFT Resolution 006-2024: Moratorium on New Service Lines w/ Annual Review at Public Hearing.
10. QuickBooks Software Migration/ Renewal Update (Verbal).
- G. Consent List. It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve October 16, 2024 Regular meeting Minutes
2. Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
1. Request BOD Authorization to Begin SB 998 Property Postings.
2. Legend Well & Pump - Change Order for Piping Correction/Correction: \$2,396.00.
3. Tess Electric - Invoice for Labor/Materials to Design/Build Control Panel: \$9,040.51.
4. Adopt Proposed Fee Structure - Late/Misc. Fees: 10% of Total Balance, Interest of 3% >60 Day Accounts, Actual Cost Fees, etc.
- I. Closed Session:
1. Section 54957: Public Employee Performance Evaluation / Contract Discussion - General Manager
- J. Directors Comments:

Next Regular Meeting Wednesday, December 18, 2024@6:00 P.M.